



Apprenticeship Instructor Person Specification

Loughborough Road
Leicester
LE4 5PN
0116 268 1426
enquiries@lopc.co.uk

Registered Charity Number 1074671
Ofsted Registration Number 226869
Ofsted Registration Number 220002

Criteria	Essential	Desirable	Assessment Method
Qualifications	<p>English and Maths – Must have either Level 2 Key Skills or GCSEs grade 4/C to complete the apprenticeship. A candidate may start the apprenticeship if they have Level 1 Key Skills, or GCSEs grade 3/D, but only if they pass a pre-employment assessment.</p> <p>Candidate cannot already have a qualification equal to or above in the field of outdoor pursuits or outdoor learning.</p>	<ul style="list-style-type: none"> • First Aid at Work qualification • British Canoeing Personal Performance Awards • NICAS Climbing Awards • Coach or Sports Leader Qualification 	Application form and production of certificates at interview
Knowledge & Experience	<p>Experience of working with young people.</p> <p>Experience working to time schedules – throughout a busy day.</p> <p>Understanding of how to behave in a professional setting with customers</p> <p>Have worked independently, being trusted to work without direct guidance from another member of staff.</p>	Have worked in either: an outdoor or sports setting, delivering activities to children.	Application form, references and assessments





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Personal attributes	<p>Leadership – possess core leadership and social skills to develop in order to deliver high quality educational sessions to clients from various backgrounds and abilities.</p> <p>Teamwork - be able to work in a team environment, and be keen to learn from others.</p> <p>Communication - be able to communicate effectively with young people and be a good role model.</p> <p>Attitude - be willing to learn and undertake training, reflect on performance and use own initiative.</p> <p>Reliability – be punctual, arriving at work and scheduled activities on time. Consistently carry out work that has been set out as expected.</p> <p>Disposition - friendly, well presented, courteous and respectful of colleagues, children, parents and members of the public. Be able to work evenings and weekends including bank holidays.</p>	<p>Have a flexible attitude to working in a small but busy and vibrant Centre.</p> <p>Be able to adapt approach and build rapport with different people</p> <p>Be able to embrace mistakes and issues and learn from them to move forward</p> <p>Go above and beyond expectations – seeking out opportunities to stand out and deliver excellence where possible.</p>	Application form, references and assessments

